



# Friends of Dedham Church

Annual Report and Financial Statements  
For the ended 31 December 2020

Registered charity No 1103634



Friends of Dedham Church

Annual Report 2020

**Registered Charity Number:**

Charity No: 1103634

**Registered Address:**

Badgers, Coopers Lane, Dedham, Colchester CO7 6AX

**Charity Trustees who served in 2020**

M Jane Jewell (Chairman)

Beth Mitchell (Secretary)

David Druitt (Treasurer)

Maria Johnston (Membership Secretary)

David Jewell

Jill Strangward

Suzanne Woods

Kevin Taylor

Jayne Anderson

Rev Antony Wilson (ex officio)

*(There is no current PCC representative)*

**Independent Financial Examiner**

Philip Strangward

**Objective of the Charity:**

*To maintain, repair, restore, preserve, improve, beautify and reconstruct for the benefit of the public the fabric of the Church of St Mary the Virgin, Dedham its monuments, fixtures, fittings, furniture, stained glass, ornaments and other chattels and its churchyard. In addition, the Society may support any charitable purpose in the parish of Dedham that promotes the whole mission of the said Church, pastoral, evangelistic, social and ecumenical.*

## **Background**

This has been a difficult year with all our lives affected in some way by the effects of Covid 19 and its ensuing restrictions, which of course have had a big impact on the activities of the Friends. Once again we are holding our AGM by Zoom, unable to meet together in person. We hope that later in 2021 life will return to something more like normality.

## **Membership**

In 2019 our membership rose to 164. However during 2020 that number declined to 151 and very sadly during the year five of those members died, leaving us with a current membership of 146. With the return of at least some of our activities later this year we hope to have the opportunity to encourage and welcome new members.

## **Main Donations 2020**

During 2020 work on the installation of the hospitality unit and toilets in the church was finally completed. The Friends made a significant contribution of just under £32,000 (net of VAT) to the cost of this.

The Friends also received a request from the Primary School for help with the cost of streaming equipment. This was urgently required for relaying assemblies to the various classes during the Covid restrictions. It will also assist in future with other activities such as school plays and concerts, when parents and families are unable to attend due to work or other commitments. The Friends made a contribution of £1,500.

## **Future Church Fabric Needs**

By the time this report is distributed work on the church gutters should be almost complete. The Friends have agreed to contribute up to 2/3rds of the cost of this to a maximum of £10,000.

Research is under way in relation to the replacement of the church boiler and we await further information on this.

A major item under consideration since the formation of the Friends in 2004 has been the repair of the stained glass windows, several of which are in a poor state. We hope that progress will soon be made with this important matter.

## **Fund Raising Activities**

Unfortunately it was not possible to hold any of our planned fund raising activities in 2020 due to the Covid 19 restrictions.

### **Financial Review**

The financial performance for the year is provided in the accounts prepared by David Druitt, and Independent Examiner Philip Strangward. Income during the year was severely reduced due to the absence of fund raising activities and consisted mainly of members' subscriptions and a few donations.

### **Future Events**

The committee took the decision earlier this year to postpone the next Dedham Ball until 2022 and we have arranged a date of Friday 20 May with Le Talbooth. We sincerely hope that later this summer we will be able to hold a garden drinks party for members. Further details will be announced in due course, and of any other activities we are able and permitted to organise.

### **Trustees**

Trustees who have served during the year are detailed in this report. Those retiring, and all offering themselves for re-election, are Jayne Anderson, David Druitt, Jill Strangward, Kevin Taylor and Suzanne Woods.

As you are aware, last year Peter Wilson resigned as a Trustee and as Chairman and Peter Rowles resigned as a Trustee and I thank them for all their work and support. Although not a Trustee, Jean Flewin resigned in 2020 as our Minutes Secretary and I would like to express to her the gratitude of the Trustees for all her help over very many years. Suzanne Woods has kindly stepped into the breach until we are able to find a replacement.

This has not been the best year to assume the role of Chairman, but I would like to thank the committee and our members for their continued support through this very difficult time and hope that we can all meet together in person later in the summer.

M Jane Jewell  
Chairman

April 2021

## Friends of Dedham Church

### Statement of Financial Activities for the Year Ended 31 December 2020

	Note	Unrestricted funds £	Restricted funds £	Total 2020 £	Total 2019 £
<b>INCOMING RESOURCES</b>					
<b>Incoming resources from generated funds</b>					
Voluntary income	1.a	4,005	-	4,005	6,534
Fundraising events	1.b	2,948	-	2,948	20,711
Investment income		130	-	130	189
<b>TOTAL INCOMING RESOURCES</b>		<u>7,083</u>	<u>-</u>	<u>7,083</u>	<u>27,434</u>
<b>RESOURCES EXPENDED</b>					
<b>Costs of generating funds</b>					
Costs of generating voluntary income	2.a	(887)	-	(887)	(745)
Fundraising events costs	1.b	(2,948)	-	(2,948)	(9,994)
Grants	2.b	(19,817)	(14,619)	(34,436)	(5,982)
Governance costs	2.c	(300)	-	(300)	(300)
<b>TOTAL RESOURCES USED</b>		<u>(23,952)</u>	<u>(14,619)</u>	<u>(38,571)</u>	<u>(17,021)</u>
Net Incoming/ (Outgoing) Resources		<u>(16,869)</u>	<u>(14,619)</u>	<u>(31,488)</u>	<u>10,413</u>
Net movement in funds		(16,869)	(14,619)	(31,488)	10,413
<b>Reconciliation of funds</b>					
Total funds brought forward		<u>80,576</u>	<u>14,774</u>	<u>95,350</u>	<u>84,936</u>
Total funds carried forward		<u><u>63,707</u></u>	<u><u>155</u></u>	<u><u>63,862</u></u>	<u><u>95,349</u></u>

**Friends of Dedham Church**  
**Balance Sheet as at 31 December 2020**

	Note	2020 £	2019 £
<b>Current assets</b>			
Debtor: Gift aid refund		1,194	1,472
Debtor: Vat refund		403	-
Stock of Christmas cards	7	42	76
Bank current account		1,611	1,100
Bank deposit account		<u>60,912</u>	<u>93,001</u>
		64,162	95,649
<b>Creditors: Amounts falling due within one year</b>			
Creditors and accruals	3	<u>(300)</u>	<u>(300)</u>
<b>Net assets</b>		<u>63,862</u>	<u>95,349</u>
<b>Funds</b>			
Unrestricted funds	4	63,707	80,575
Restricted funds	4, 5	<u>155</u>	<u>14,774</u>
<b>Total funds</b>		<u>63,862</u>	<u>95,349</u>

The financial statements on pages 1 to 6 were approved by the Trustees, and authorised for issue on 12 April 2021 and signed on their behalf by:



.....  
M. Jane Jewell  
Chairman

## Friends of Dedham Church

### Notes to the Financial Statements for the Year Ended 31 December 2020

#### 1 Incoming resources

##### a) Voluntary income (grossed up for gift aid where relevant)

	Unrestricted £	Restricted £	2020 £	2019 £
Subscriptions	2,571	-	2,571	3,438
Donations	240	-	240	327
Collection boxes	1,146	-	1,146	2,729
Sale of Christmas cards	48	-	48	40
	<u>4,005</u>	<u>-</u>	<u>4,005</u>	<u>6,534</u>

##### b) Fundraising events (Unrestricted income)

	Income £	Expenses £	Net Proceeds £
Summer Ball	2,948	2,948	-
Horse racing evening	-	-	-
Party	-	-	-
Annual outing	-	-	-
	<u>2,948</u>	<u>2,948</u>	<u>-</u>

Due to COVID 19 no events were staged during the year. £2,948 of tickets to the summer ball had been sold prior to it being cancelled following which full refunds were made.

#### 2 Resources Expended

##### a) Costs of generating voluntary income

	Unrestricted £	Restricted £	2020 £	2019 £
Website costs	276	-	276	264
Insurance	445	-	445	373
Postage, printing and stationery	72	-	72	20
Cost of Christmas cards sold	34	-	34	28
Bank charges	60	-	60	60
	<u>887</u>	<u>-</u>	<u>887</u>	<u>745</u>

## Friends of Dedham Church

### Notes to the Financial Statements for the Year Ended 31 December 2020

#### b) Grants agreed

	Unrestricted £	Restricted £	2020 £	2019 £
PCC - new toilets & hospitality unit	16,942	14,619	31,561	-
PCC - churchyard path relaying	-	-	-	4,474
PCC - repair to church porch window	-	-	-	150
PCC - 50% of church collection boxes	1,324	-	1,324	1,263
Dedham School - audio visual/ PA system	1,500	-	1,500	-
Dedham School bus trips	51	-	51	95
	<u>19,817</u>	<u>14,619</u>	<u>34,436</u>	<u>5,982</u>

The grant to the PCC for new toilets and hospitality unit was for a gross amount of £37,435. The net cost shown above of £31,561 is stated after taking the benefit of a refund of VAT totalling £5,874. The PCC were able to reclaim the VAT paid on the invoices for this work under the Listed Places of Worship Scheme and they returned the proportion relating to the Friends grant to them. This is not exactly 20% of the total paid by the Friends as some elements of the project did not qualify under the Scheme. £5,472 was received during the year and £402 is shown as a debtor in the Balance Sheet to be reclaimed in 2021.

#### c) Governance costs

	Unrestricted £	Restricted £	2020 £	2019 £
AGM costs	-	-	-	-
Accounts preparation and examination	300	-	300	300
	<u>300</u>	<u>-</u>	<u>300</u>	<u>300</u>

#### 3 Creditors and accruals

	2020 £	2019 £
Accounts preparation & examination	300	300
	<u>300</u>	<u>300</u>



## Friends of Dedham Church

### Notes to the Financial Statements for the Year Ended 31 December 2020

#### 4 Analysis of Funds

	Unrestricted £	Restricted £	2020 £	2019 £
Current account	1,611	-	1,611	1,100
Deposit account	60,757	155	60,912	93,001
Debtors, prepayments & accrued income	1,597	-	1,597	1,472
Stock of Christmas cards	42	-	42	76
Liabilities, accruals & deferred income	(300)	-	(300)	(300)
	<u>63,707</u>	<u>155</u>	<u>63,862</u>	<u>95,349</u>

#### 5 Restricted Funds

	Bal B/F £	Income £	Costs £	Grants £	Bal C/F £
Muniment Room book purchase & repairs	155	-	-	-	155
PCC Hospitality & Toilet Project	<u>14,619</u>	<u>-</u>	<u>-</u>	<u>(14,619)</u>	<u>-</u>
	<u>14,774</u>	<u>-</u>	<u>-</u>	<u>(14,619)</u>	<u>155</u>

#### Purposes of the restricted funds

##### ***Muniment Room book purchase & repairs***

Donation received to support Dedham Church Muniment Room Library

##### ***PCC Hospitality & Toilet Project***

£14,619 had been raised in prior periods towards the cost of replacing the existing hospitality facilities of the church and creation of an inside toilet. As commencement of the project had been delayed the funds were set aside as restricted. The project was completed during the year and a total grant made of £37,435 as shown in Note 2 b). The balance of the restricted fund was released against this expenditure.

#### 6 Payments to trustees and related parties

With the exception noted below regarding the independent examiner, there were no disclosable transactions in respect of trustees or persons closely connected to them, nor other related parties.

#### 7 Sales and stock of Christmas cards

There was a stock of 27 packs of cards brought forward from the previous year (2019 - 37) at a total cost value of £104. 12 packs were sold in the year leaving a stock of 15 to be carried forward into 2021 at a value of £42.

## **Friends of Dedham Church**

### **Notes to the Financial Statements for the Year Ended 31 December 2020**

#### **8 Independent examiner**

In the accounts for year ended 31 December 2015 it was noted that the wife of the independent examiner, Mrs Jill Strangward, had become a member of the trustees. It was put to the AGM following whether this could be regarded as impinging on his independence as an examiner. It was dismissed as a concern at the AGM and he has been re-appointed in the following years. His fee for the current year is £300 (2019 - £300). He has offered himself for re-appointment for the forthcoming year.

## Friends of Dedham Church

### Independent Examiner's Report to the trustee of Friends of Dedham Church

#### Independent Examiner's Report to the Trustees of the Friends of Dedham Church Charity

I report on the accounts of the charity for the year ended 31 December 2020 which are set out on pages 1 to 6.

#### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

#### Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

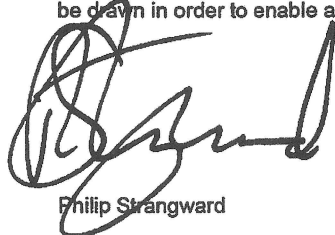
#### Independent examiner's statement

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect that the requirements

- to keep records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met.

No matter has come to my attention in connection with my examination to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Philip Strangward

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